

## 1.0 Applicable Standards

ISO 17021-1

## 2.0 Purpose

This procedure describes the approach to be used for cancellation of a pre-certification and surveillance/recertification activities for client and Husk Registrars, LLC.

## 3.0 Scope

This procedure applies to the following:

- Pre-certification/Initial Audit
- Surveillance audits
- Recertification audits
- Special audits/Scope Expansion/Scope Reduction/Transfer (Non-MLA and MLA)

## 4.0 Authority and Responsibility

The President is responsible for ensuring that the cancellation of pre-certification activities, surveillance audits, recertification audits and special audits are done according to this procedure.

## 5.0 Procedure



## Cancellation

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### Cancellation

1. If the proposed Services are cancelled or postponed at short notice by the Client, Husk Registrars, LLC reserves the right in its absolute sole discretion to charge the Client a cancellation fee based on the estimated costs of the service.

